

**Tentative Tour Program of Dr.S.Natarajan, I.A.S., Collector, Ramanathapuram
for the month of January 2018**

Date & Day	Time	Place	Details	Officer concerned
01.01.2018 Mon		Camp Office	Govt. Holiday (New Year's Day)	
02.01.2018 Tue		Camp Office	Local Holiday (Aruthura Dharisanam)	
03.01.2018 Wed	10.00 AM 03.00 PM 04.00 PM	Collectorate	Water Body Works Inspection Water Body Works Review meeting TWAD Works Review	EE (WRO)/ AD(Pt) EE (WRO)/ AD(Pt) EE (TWAD)/AD(Pt)
04.01.2018 Thu	10.00 AM 11.00 AM 03.00 PM 05.00 PM	Sayalkudi Collectorate	Animal Husbandry Field Inspection Public hearing / IOCL pipeline project at DevaNesam Irudhayam Ammal Mahal AH / Aavin / Dairy review Co-operative Society Review	JD (AH) PA (D) / DE (PCB) PA (Agri) PA(Agri) / JR(Co-op)
05.01.2018 Fri	10.00 AM 03.00 PM 04.00 PM	Collectorate	MGNREGS works inspection Review of Social Welfare Land Matters review	PD (RDDA) DSWO APA (Land)
06.01.2018 Sat	10.00 AM 03.00 PM	Collectorate	RD Works Inspection Office Work	EE (RD)
07.01.2018 Sun		Camp Office	Office Work	
08.01.2018 Mon	10.00 AM 10.30 AM 12.00 Noon 03.00 PM 04.00 PM 05.00 PM	Collectorate	Law and Order Review Unauthorised layout regularisation meeting Establishment / Disciplinary cases Review Aadhar review meeting eDistrict Project - review Public Grievance redressal Meeting and Court cases and other issues Republic day preparedness meetin G.O.50 Silt Removal Meeting Review of meeting minutes / Inspection notes/ Special Projects / DO letters PDS Shop keepers review Nodal Dy. Collectors Meeting SSS Tahsildars Review Labour Officer Review Meeting Drinking Water Supply Coordination Meeting Nodal ADs Meeting	PA (G) AD (T&CP), Svg HS (G) PA (G) eDM SDC (SSS) / All HODs PA (G) Concerned Officers Concerned Officers DRO DRO DRO DRO AD (Pt) PD (RDDA)

09.01.2018 Tue	10.00 AM	Collectorate	Survey / Registration – review	DRO	
	11.30 AM		Head Quarter DTs /PAs/ Section Heads Review	DRO	
	12.30 PM		Tahsildar Performance Review	DRO	
	03.00 PM			Law and Order Review	DRO
				Crisis Meeting	DRO
				Forest Settlement Meeting	DFO
				Road Safety / Traffic Advisory Committee Meeting	DRO
				Sand – Co-ordination Committee Meeting	AD(Mines)
				Encroachment Eviction - Review	DRO
				Nodal Dy. Collectors Meeting	DRO
10.01.2018 Wed	10.00 AM	Collectorate	Electoral Roll Publication	PA(G)	
	11.00 AM	Mudukulathur	Maruthagam Mass Contact Programme	SDC (SSS)	
			RD Works Inspection	EE (RD)	
	03.00 PM	Collectorate	Island Development Committee Meeting	PA (D)	
	04.00 PM		Forest Development Committee Meeting	PA (D) / DFO	
	03.00 PM		DDAWO Review	DDAWO	
	03.30 PM		Excise Review	AC (Excise)	
11.01.2018 Thu	10.00 AM	Collectorate	Development – All Schemes Review	PD (RDDA)	
	10.30 AM		Enterprenurship Day	GM (DIC)	
	12.00 Noon			MGNREGS Review	
				SWACHH BHARAT URBAN (IHHL) Review	
				Housing (Green house / IAY / SSS) Review	
04.00 PM		Road (TNRRIS/PMGSY/NABARD/SCPAR) Review MPLADS / MLACDS Scheme Review Energisation of Street Lights with Solar Energy Scheme Review THAI / CSIDS / RIS Scheme Review Republic day preparedness meetin	PA (G)		
12.01.2018 Fri	10.00 AM		School Inspection	CEO	
	02.00 PM	Collectorate	All HMs Review	PA(D) / CEO / DEO, Rmd / Pmk/	
	03.00 PM		All BT Teachers Review		
	04.00 PM		All PG Teachers Review		
13.01.2018 Sat	10.00 AM		Dhanuskodi / Rameswaram Works Inspection	TO / Commr, Rms	
	03.00 PM	Collectorate	Office Work		
14.01.2018 Sun		Camp Office	Govt. Holiday (Pongal)		
15.01.2018 Mon		Camp Office	Govt. Holiday (Thiruvalluvar Day)		
16.01.2018 Tue		Camp Office	Govt. Holiday (Uzhavar Thirunal)		

17.01.2018 Wed	10.00 AM 03.00 PM 03.30 PM 04.00 PM 04.30 PM	Collectorate	ICDS / Anganwadi Centre Inspection Sports – Review Tourism / HR & CE Review Vigilance Committee Meeting DLO Review (Librarian)	PO (ICDS) / PA(NMP) DSO PA (D) ICO DLO
18.01.2018 Thu	10.00 AM 02.30 PM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.00 PM	Collectorate	Taluk Office Inspection High risk referral review Maternal death audit Infant death audit Health Review Meeting for Ramnad HUD Quality Assurance Committee Meeting District Aids Advisory Committee Meeting	Nodal Officer JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) DPM (DAPCU)
19.01.2018 Fri	10.00 AM 02.30 PM 03.00 PM 03.30 PM 04.00 PM	Collectorate	RDO Office inspection High risk referral review Maternal death Audit Infant death Audit Health Review meeting for Paramakudi HUD	PA (G) JD (MS)/DD(HS)/PA(D) JD (MS)/DD(HS)/PA(D) JD (MS)/DD(HS)/PA(D) JD (MS)/DD(HS)/PA(D)
20.01.2018 Sat	10.00 AM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.00 PM	Collectorate	Hostel Inspection & RD Works Inspection Review of BC & MBC Hostel Wardens Review of AD Hostel Wardens DBCWO/DADWO/TAHDCO–works Review Review of All land related issues & LAOP cases with DADWO/DBCWO DADWO/DBC&MWO/TAHDCO all schemes review	DBCWO/ DADWO/ EE (RD) DBC&MWO DADWO DADWO/DBCWO/ EE(TAHDCO) DADWO / DBCW & MWO DBCWO/DADWO
21.01.2018 Sun		Camp Office	Office Work	
22.01.2018 Mon	09.00 AM 10.00 AM 10.30 AM 12.00 Noon 03.00 PM 04.00 PM 05.00 PM	Collectorate	Pending Court Cases and other issues discussion Law and Order Review Public Grievance Redressal Meeting G.O.50 Silt Removal Meeting Grievance redressal – Personal Hearing Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review Drinking Water Supply Coordination Meeting Communicable diseases Coordination Meeting District Level Epidemic Control Committee Review Nodal ADs Meeting	PA (G) PA (G) SDC (SSS) Concerned Officers SDC (SSS) DRO PA (G) eDM DRO AD (Pt) JD (MS)/DD(HS)/PA(D) JD (MS)/DD(HS)/PA(D) PD (RDDA)

23.01.2018 Tue	10.00 AM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.30 PM	Collectorate	School Inspection Review of AEEOs School Education Review SSA Review Empowered Committee Meeting DLBC Meeting	CEO DEEO CEO / DEEO CEO (SSA) PA (AC) / JD(H) LDM
24.01.2018 Wed	10.00 AM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.00 PM	Collectorate	TP Works Inspection TP works Review Food Safety Department Review Single Window Committee Meeting Child Protection Committee Meeting (Child Welfare Committee) Municipalities Review Meeting	AD (TP) AD (TP) PA (D) / DO (FSD) GM (DIC) DCPO All Commrs/PA(D)
25.01.2018 Thu	10.00 AM 11.00 AM 11.30 AM 03.00 PM 03.30 PM 04.00 PM 04.15 PM 04.45 PM 05.30 PM 06.30 PM	Collectorate	Agriculture Production Committee Meeting Water body works review Farmers Grievance Day Meeting Irrigation Management Training ATMA – Review Agri – All Schemes Review TAWDEVA / Agri Engg review Co – op Dept / RDCC review PACS review meeting Horticulture – All schemes Review	PA (Agri) PA (Agri) PA (Agri) PA (Agri) / EE (WRO) PA(Agri) JD (Agri) PA (Agri) JR(Co-op)/MD(RDCC) JR (Co-op) DD (Horti)
26.01.2018 Fri		Camp Office	Govt. Holiday (Republic Day)	
27.01.2018 Sat	10.00 AM 03.00 PM	Collectorate	Dhanuskodi / Rameswaram Works Inspection Office Work	TO / Commr, Rms
28.01.2018 Sun		Camp Office	Office Work	
29.01.2018 Mon	09.00 AM 10.00 AM 10.30 AM 12.00 Noon 03.00 PM 05.00 PM 06.00 PM	Collectorate	Pending Court Cases and other issues discussion Law and Order Review Establishment / Disciplinary cases Review Public Grievance redressal Meeting G.O.50 Silt Removal Meeting Review of meeting minutes/Inspection notes/DO lr.s Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review Freedom Fighters Grievance day Meeting Drinking Water Supply Coordination Meeting Nodal ADs Meeting	PA (D) PA (G) HS (D) SDC (SSS) Concerned Officers Concerned Officers DRO PA (G) eDM DRO DRO / PA (G) AD (Pt) PD (RDDA)

30.01.2018 Tue	10.00 AM	Collectorate	Highways Field Inspection	DE (HW) (C&M)
	10.30 AM		Pensioners Grievance Day Meeting	PA (AC)
	03.00 PM		Highways Work Review	DE HW)(C&M)/PA(D)
	03.30 PM		Special Grievance day Meeting for Exservice Man	DD(EX -Ser)
	04.00 PM		TNHB / TNSCB Review	EE (TNHB) / EE (TNSCB)/PA(G)
	04.30 PM		Flagship Schemes of Micro Irrigation, PMFBY, MSDA & Collective Farming	JD (Agri) / PA (Agri)
31.01.2018 Wed	10.00 AM	Collectorate	BDO Office Inspection	PA (D)
	03.00 PM		All Deputy BDO Review	PD (RDDA)/AD(Pt)/ AD(At) / PA (D)
	03.30 PM		NMP Dy BDO review	PA (NMP)
	04.00 PM		RDDA Review	PD (RDDA)
	04.30 PM		ICDS Anganwadi /Noon Meal Centre Review	PO (ICDS) / PA(NMP)

To : All Concerned

Collector,
Ramanathapuram