

**Tentative Tour Program of Dr.S.Natarajan, I.A.S., Collector, Ramanathapuram  
for the month of February 2017**

<b>Date &amp; Day</b>	<b>Time</b>	<b>Place</b>	<b>Details</b>	<b>Officer concerned</b>
01.02.2017 Wed	10.00 AM	Collectorate	TP Works Inspection	AD (TP)
	03.00 PM		TP works Review	AD (TP)
	04.00 PM		Animal Husbandry Review	JD (AH)
02.02.2017 Thu	10.00 AM	Collectorate	BDO Office Inspection	PA (D)
	03.00 PM		ICDS / Anganwadi workers review	PO (ICDS)
	04.00 PM		NMP Dy BDO review	PA (NMP)
03.02.2017 Fri	10.00 AM	Collectorate	Fisheries Inspection	DD (F)
	03.00 PM		Highways Work Review	DE (HW) (C&M) / PA(D)
	03.30 PM		PO (MT) / PVP Review	PO(MT)/DPM(PVP)
	04.00 PM		TNHB / TNSCB Review	EE (TNHB) / EE (TNSCB)/PA(D)
04.02.2017 Sat	10.00 AM	Collectorate	RD Works Inspection	EE (RD)
	03.00 PM		Office Work	
05.02.2017 Sun		Camp Office	Office Work	
06.02.2017 Mon	10.00 AM	Collectorate	Law and Order Review	PA(G)
	10.30 AM		Establishment / Disciplinary cases Review	HS(G )
			Aadhar review meeting	PA(G)
			eDistrict Project - review	eDM
	12.00 Noon		Public Grievance redressal Meeting and Court cases and other issues	SDC(SSS) / All HODs
			Review of meeting minutes / Inspection notes/ Special Projects / DO letters	Concerned Officers
	03.00 PM		PDS Shop keepers review	DRO
	04.00 PM		Nodal Dy. Collectors Meeting	DRO
			SSS Tahsildars Review	DRO
04.30 PM	Labour Officer Review Meeting	DRO		
05.00 PM	Drinking Water Supply Coordination Meeting	AD(Pt)		
	Nodal ADs Meeting	PD(DRDA)		
07.02.2017 Tue	10.00 AM	Collectorate	Development - All Schemes Review MGNREGS Review SWACHH BHARAT URBAN (IHHL) Review Housing (Green house / IAY / SSS) Review Road (TNRRIS/PMGSY/NABARD/SCPAR) Review MPLADS / MLACDS Scheme Review Energisation of Street Lights with Solar Energy Scheme Review THAI / CSIDS / RIS Scheme Review	PD (DRDA)

08.02.2017 Wed	10.00 AM	Mudukulathur	Kondulavi Mass Contact Programme	SDC (SSS)
	03.00 PM	Collectorate	RD Works Inspection	EE (RD)
	04.00 PM		DDAWO Review	DDAWO
			Excise Review	AC (Excise)
09.02.2017 Thu	10.00 AM	Collectorate	Highways Field Inspection	DE (HW) (C&M)
	03.00 PM		Tourism / HR & CE Review	PA (D)
	04.00 PM		Food Safety Department Review	PA (D) / DO (FSD)
10.02.2017 Fri	10.00 AM		School Inspection	CEO
	03.00 PM		Review of AEEOs	DEEO
	04.00 PM		School Education Review	CEO / DEEO
	05.00 PM		SSA Review	CEO (SSA)
11.02.2017 Sat	10.00 AM	Collectorate	Dhanuskodi / Rameswaram Works Inspection	TO / Commr, Rms
	03.00 PM		Office Work	
12.02.2017 Sun		Camp Office	Office Work	
13.02.2017 Mon	09.00 AM	Collectorate	Pending Court Cases and other issues discussion	PA (G)
	10.00 AM		Law and Order Review	PA (G)
	10.30 AM		Public Grievance Redressal Meeting	SDC(SSS)
	12.00 Noon		Grievance redressal – Personal Hearing	SDC(SSS)
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
			Aadhar review meeting	PA(G)
			eDistrict Project - review	eDM
	04.00 PM		PDS Shop keepers review	DRO
			Drinking Water Supply Coordination Meeting	AD (Pt)
			Communicable diseases Coordination Meeting	JD (MS)/DD(HS)
District Level Epidemic Control Committee Review		JD (MS)/DD(HS)		
05.00 PM	Nodal ADs Meeting	PD(DRDA)		
14.02.2017 Tue	10.00 AM	Collectorate	Survey / Registration – review	DRO
	11.00 AM		Head Quarter DTs /PAs/ Section Heads Review	DRO
	12.30 PM		Tahsildar Performance Review	DRO
	03.30 PM		Coastal Security Co-ordination Meeting	DRO
			Law and Order Review	DRO
	04.00 PM		Mar-Apr 2017 Public Exams Committee Meeting	CEO
			Forest Settlement Meeting	DFO
	Road Safety / Traffic Advisory Committee Meeting		DRO	
	Sand – Co-ordination Committee Meeting		DD(Mines)	
	Encroachment Eviction - Review		DRO	
Nodal Dy. Collectors Meeting	DRO			
15.02.2017 Wed	10.00 PM	Paramakudi	Sub Collector Office Inspection	PA (G)
	02.30 PM	Collectorate	High risk referral review	JD (MS)/DD(HS)
	03.00 PM		Maternal death audit	JD (MS)/DD(HS)

	03.30 PM 04.00 PM 04.30 PM 05.30 PM		Infant death audit New Health Insurance Meeting Health Review Meeting for Ramnad HUD District Aids Advisory Committee Meeting	JD (MS)/DD(HS) JD (MS)/PA(Accts) JD (MS)/DD(HS) DPM (DAPCU)
16.02.2017 Thu	10.00 AM 02.30 PM 03.00 PM 03.30 PM 04.00 PM	Collectorate	Taluk Office Inspection High risk referral review Maternal death Audit Infant death Audit Health Review meeting for Paramakudi HUD	PA (G) JD (MS)/DD(HS) JD (MS)/DD(HS) JD (MS)/DD(HS) JD (MS)/DD(HS)
17.02.2017 Fri	10.00 AM 11.00 AM 11.30 AM 03.00 PM 03.15 PM 04.15 PM 04.45 PM 05.30 PM 06.30 PM	Collectorate	Agriculture Production Committee Meeting Water body works review Farmers Grievance Day Meeting ATMA – Review Agri – All Schemes Review TAWDEVA / Agri Engg review Co – op Dept / RDCC review PACS review meeting Horticulture – All schemes Review	PA (Agri) PA (Agri) PA (Agri) PA(Agri) JD (Agri) PA (Agri) JR(Co-op)/MD(RDCC) JR (Co-op) DD (Horti)
18.02.2017 Sat	10.00 AM 03.00 PM	Collectorate	MGNREGS Works Inspection Office Work	PD
19.02.2017 Sun		Camp Office	Office Work	
20.02.2017 Mon	09.00 AM 10.00 AM 10.30 AM 12.00 Noon 03.00 PM 05.00 PM 06.00 PM	Collectorate	Pending Court Cases and other issues discussion Law and Order Review Establishment / Disciplinary cases Review Public Grievance redressal Meeting Review of meeting minutes / Inspection notes/ DO letters Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review Drinking Water Supply Coordination Meeting Nodal ADs Meeting	PA (D) PA(G) HS(D) SDC(SSS) Concerned Officers DRO PA(G) eDM DRO AD(Pt) PD(DRDA)
21.02.2017 Tue	09.00 AM 10.00 AM 03.00 PM 04.00 PM	Ramanathapuram Collectorate	Conservancy work and Office Inspection RDO Office Inspection Municipalities Review Meeting DLBC Meeting	Nodal Officer All Commrs LDM
22.02.2017 Wed	10.00 AM 03.00 PM 03.30 PM	Collectorate	Hostel Inspection & RD Works Inspection Review of BC & MBC Hostel Wardens Review of AD Hostel Wardens	DBCWO/ DADWO/ EE (RD) DBC&MWO DADWO

	04.00 PM		DBCWO/DADWO/TAHDCO–works Review	DADWO/DBCWO/EE(TAHDCO)
	04.30 PM		Review of All land related issues & LAOP cases with DADWO/DBCWO	DADWO / DBCW & MWO
	05.00 PM		DADWO / DBC & MWO / TAHDCO all schemes review	DBCWO/DADWO
23.02.2017 Thu	10.00 AM	Collectorate	High School HMs & Higher Secondary School HMs Review	CEO / DEO, Rmd / Pmk
	12.00 Noon		PG Teachers Review	CEO
	03.00 PM		BT Teachers Review	CEO
24.02.2017 Fri	10.00 AM		GH / PHCs / PDS Inspection	JD(MS) /DD(HS)
	03.00 PM	Ramanathapuram GH	GHQH / EMRI / Siddha MOs Review	JD (MS) / DSMO
	04.00 PM	Collectorate	RDDA Review	PD(DRDA)
25.02.2017 Sat	10.00 AM		RD Works Inspection	EE (RD)
	03.00 PM	Collectorate	Office Work	
26.02.2017 Sun		Camp Office	Office Work	
27.02.2017 Mon	10.00 AM	Collectorate	Law and Order Review	PA (G)
	10.30 AM		Public Grievance Redressal Meeting	SDC(SSS)
	12.00 Noon		Grievance redressal – Personal Hearing	SDC(SSS)
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
			Aadhar review meeting	PA(G)
			eDistrict Project - review	eDM
			PDS Shop keepers review	DRO
			Freedom Fighters Grievance Day Meeting	DRO / PA (G)
	05.00 PM		Drinking Water Supply Coordination Meeting	AD (Pt)
	05.30 PM		Communicable diseases Coordination Meeting	JD (MS)/DD(HS)
			District Level Epidemic Control Committee Review	JD (MS)/DD(HS)
			Nodal ADs Meeting	PD(DRDA)
28.02.2017 Tue	10.00 AM		Agri / Allied Departments inspection	PA (Agri)
	03.00 PM	Collectorate	All Deputy BDO Review	PD (DRDA)/AD(Pt) /AD(At) / PA (D)
	04.00 PM		Child Protection Committee Meeting	DCPO

Collector,  
Ramanathapuram

To : All concerned