

**Tentative Tour Program of Dr.S.Natarajan, I.A.S., Collector, Ramanathapuram
for the month of March 2017**

Date & Day	Time	Place	Details	Officer concerned
01.03.2017 Wed	09.00 AM	R.Kavanur	FMD Vaccine Inauguration	JD (AH)
	10.00 AM		TP Works Inspection	AD (TP)
	03.00 PM	Collectorate	Measles & Rubella Campaign and AH1N1 Meeting (Govt. & Private Doctors)	DD (HS), Rmd / Pmk
	04.00 PM		TP works Review	AD (TP)
	04.30 PM		DLO Review (Librarian)	DLO
02.03.2017 Thu	10.00 AM		School Inspection	CEO
	03.00 PM		Review of Social Welfare	DSWO
	04.00 PM		Sports – Review	DSO
	04.30 PM		Measles & Rubella Campaign with Jamath Presidents Meeting	DD (HS), Rmd / Pmk
03.03.2017 Fri	10.00 AM		Fisheries Inspection	DD (F)
	10.30 AM	Ramanathapuram	Govt. Staff Sports Inauguration	DSO
	03.00 PM	Collectorate	Fisheries Dept. Review Meeting	DD (F)
	03.30 PM	Collectorate	Mini Textile Park Meeting	AD(Handloom)
	04.00 PM		AH / Aavin / Dairy review	PA (Agri)
04.03.2017 Sat	10.00 AM		RD Works Inspection	EE (RD)
	03.00 PM	Collectorate	Office Work	
05.03.2017 Sun		Camp Office	Office Work	
06.03.2017 Mon	10.00 AM	Collectorate	Law and Order Review	PA(G)
			Establishment / Disciplinary cases Review	HS(G)
			Aadhar review meeting	PA(G)
			eDistrict Project - review	eDM
	10.30 AM		Public Grievance redressal Meeting and Court cases and other issues	SDC(SSS) / All HODs
	12.00 Noon		Review of meeting minutes / Inspection notes/ Special Projects / DO letters	Concerned Officers
	03.00 PM		PDS Shop keepers review	DRO
	04.00 PM		Nodal Dy. Collectors Meeting	DRO
			SSS Tahsildars Review	DRO
			Labour Officer Review Meeting	DRO
04.30 PM		Drinking Water Supply Coordination Meeting	AD(Pt)	
05.00 PM		Nodal ADs Meeting	PD(DRDA)	
07.03.2017 Tue	10.00 AM	Paramakudi	Sub Collector Office Inspection	PA (G)
	03.00 PM	Ramanathapuram GH	GHQH / EMRI / Siddha MOs Review	JD (MS) / DSMO

08.03.2017 Wed	10.00 AM 03.00 PM 04.00 PM	Collectorate	RDO Office Inspection Tourism / HR & CE Review Food Safety Department Review Prohibition of Manufacture, Store, Distribution or Sale of Gutkha and Panmasala District Level Food Safety Steering Committee Meeting District Level Adulteration of Curtail Milk Committee Meeting	PA (G) PA (D) PA (D) / DO (FSD)
09.03.2017 Thu	10.00 AM 03.00 PM 04.00 PM	Collectorate	Noon Meal Centre / Anganwadi Centre Inspection ICDS / Anganwadi workers review NMP Dy BDO review	PA (NM) / PO (ICDS) PO (ICDS) PA (NMP)
10.03.2017 Fri	10.00 AM 04.30 PM	Collectorate	Development - All Schemes Review MGNREGS Review SWACHH BHARAT URBAN (IHHL) Review Housing (Green house / IAY / SSS) Review Road (TNRRIS/PMGSY/NABARD/SCPAR) Review MPLADS / MLACDS Scheme Review Energisation of Street Lights with Solar Energy Scheme Review THAI / CSIDS / RIS Scheme Review Desilting of Ooranis- Committee Meeting	PD (DRDA) AD (Mines)
11.03.2017 Sat	10.00 AM 03.00 PM	Collectorate	Dhanuskodi / Rameswaram Works Inspection Office Work	TO / Commr, Rms
12.03.2017 Sun		Camp Office	Office Work	
13.03.2017 Mon	09.00 AM 10.00 AM 10.30 AM 12.00 Noon 03.00 PM 04.00 PM 05.00 PM	Collectorate	Pending Court Cases and other issues discussion Law and Order Review Public Grievance Redressal Meeting Grievance redressal – Personal Hearing Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review Drinking Water Supply Coordination Meeting Communicable diseases Coordination Meeting District Level Epidemic Control Committee Review Nodal ADs Meeting	PA (G) PA (G) SDC(SSS) SDC(SSS) DRO PA(G) eDM DRO AD (Pt) JD (MS)/DD(HS) JD (MS)/DD(HS) PD(DRDA)
14.03.2017 Tue	10.00 AM 11.00 AM 12.30 PM 03.30 PM	Collectorate	Survey / Registration – review Head Quarter DTs /PAs/ Section Heads Review Tahsildar Performance Review Law Officers Meeting	DRO DRO DRO PA (G)

	04.00 PM		Law and Order Review Forest Settlement Meeting Road Safety / Traffic Advisory Committee Meeting Sand – Co-ordination Committee Meeting Encroachment Eviction - Review Nodal Dy. Collectors Meeting	DRO DFO DRO DD(Mines) DRO DRO
15.03.2017 Wed	10.00 AM 02.30 PM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.30 PM	Keelakkarai Collectorate	kalimangundu Mass Contact Programme RD Works Inspection High risk referral review Maternal death audit Infant death audit New Health Insurance Meeting Health Review Meeting for Ramnad HUD District Aids Advisory Committee Meeting	SDC (SSS) EE (RD) JD (MS)/DD(HS) JD (MS)/DD(HS) JD (MS)/DD(HS) JD (MS)/PA(Accts) JD (MS)/DD(HS) DPM (DAPCU)
16.03.2017 Thu	10.00 AM 02.30 PM 03.00 PM 03.30 PM 04.00 PM	Collectorate	Taluk Office Inspection School Inspection High risk referral review Maternal death Audit Infant death Audit Health Review meeting for Paramakudi HUD	PA (G) CEO JD (MS)/DD(HS) JD (MS)/DD(HS) JD (MS)/DD(HS) JD (MS)/DD(HS)
17.03.2017 Fri	10.00 AM 11.00 AM 11.30 AM 03.00 PM 03.15 PM 04.15 PM 04.45 PM 05.30 PM 06.30 PM	Collectorate	Agriculture Production Committee Meeting Water body works review Farmers Grievance Day Meeting ATMA – Review Agri – All Schemes Review TAWDEVA / Agri Engg review Co – op Dept / RDCC review PACS review meeting Horticulture – All schemes Review	PA (Agri) PA (Agri) PA (Agri) PA(Agri) JD (Agri) PA (Agri) JR(Co-op)/MD(RDCC) JR (Co-op) DD (Horti)
18.03.2017 Sat	10.00 AM 03.00 PM	Collectorate	MGNREGS Works Inspection Office Work	PD
19.03.2017 Sun		Camp Office	Office Work	
20.03.2017 Mon	09.00 AM 10.00 AM 10.30 AM 12.00 Noon 03.00 PM	Collectorate	Pending Court Cases and other issues discussion Law and Order Review Establishment / Disciplinary cases Review Public Grievance redressal Meeting Review of meeting minutes/Inspection notes/ DO letters Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review	PA (D) PA(G) HS(D) SDC(SSS) Concerned Officers DRO PA(G) eDM DRO

	05.00 PM 06.00 PM		Drinking Water Supply Coordination Meeting Nodal ADs Meeting	AD(Pt) PD(DRDA)
21.03.2017 Tue	10.00 AM 03.00 PM 03.30 PM 04.00 PM	Collectorate Collectorate	GH / PHCs / PDS Inspection DDAWO Review Excise Review DLBC Meeting	JD(MS) /DD(HS) DDAWO AC (Excise) LDM
22.03.2017 Wed	10.00 AM 03.00 PM 04.00 PM	Collectorate	Agri / Allied Departments inspection All Deputy BDO Review RDDA Review	PA (Agri) PD (DRDA)/AD(Pt) /AD(At) / PA (D) PD(DRDA)
23.03.2017 Thu	10.00 AM 03.00 PM 04.00 PM	Collectorate	BDO Office Inspection Highways Field Inspection Highways Work Review TNHB / TNSCB Review	PA (D) DE (HW) (C&M) DE (HW) (C&M) / PA (D) EE (TNHB) / EE (TNSCB)/PA(D)
24.03.2017 Fri	10.00 AM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.00 PM	Collectorate	Hostel Inspection & RD Works Inspection Review of BC & MBC Hostel Wardens Review of AD Hostel Wardens DBCWO/DADWO/TAHDCO-works Review Review of All land related issues & LAOP cases with DADWO/DBCWO DADWO / DBC & MWO / TAHDCO all schemes review	DBCWO/ DADWO/ EE (RD) DBC&MWO DADWO DADWO/DBCWO/ EE(TAHDCO) DADWO / DBCW & MWO DBCWO/DADWO
25.03.2017 Sat	10.00 AM 03.00 PM	Collectorate	RD Works Inspection Office Work	EE (RD)
26.03.2017 Sun		Camp Office	Office Work	
27.03.2017 Mon	10.00 AM 10.30 AM 12.00 Noon 03.00 PM 05.00 PM 05.30 PM	Collectorate	Law and Order Review Public Grievance Redressal Meeting Grievance redressal – Personal Hearing Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review Freedom Fighters Grievance Day Meeting Drinking Water Supply Coordination Meeting Communicable diseases Coordination Meeting District Level Epidemic Control Committee Review Nodal ADs Meeting	PA (G) SDC(SSS) SDC(SSS) DRO PA(G) eDM DRO DRO / PA (G) AD (Pt) JD (MS)/DD(HS) JD (MS)/DD(HS) PD(DRDA)

28.03.2017 Tue	09.00 AM 10.00 AM 03.00 PM 04.00 PM	Collectorate	Conservancy work and Office Inspection Office Inspection Municipalities Review Meeting Child Protection Committee Meeting	Nodal Officer All Commrs DCPO
29.03.2017 Wed		Camp Office	Govt. Holiday (Telugu New Years Day)	
30.03.2017 Thu	10.00 AM 03.00 PM 04.00 PM 05.00 PM	Collectorate	WRO Works Inspection Water Body Works Review meeting WRO – All Works Review TWAD Works Review	EE (WRO) EE (WRO) EE(WRO)/PA(Agri) EE (TWAD)
31.03.2017 Fri	10.00 AM 03.00 PM 03.30 PM 04.00 PM	Collectorate	PVP / TNSLRM field inspection PO (MT) / PVP Review Review of TAHDCO Performance review of Co-op Department	DPM(PVP)/PO(MT) PO(MT)/DPM(PVP) DM (TAHDCO) PA(Agri) / JR(Co-op)

Collector,
Ramanathapuram

To : All concerned