

**Tentative Tour Program of Dr.S.Natarajan, I.A.S., Collector, Ramanathapuram
for the month of July 2017**

Date & Day	Time	Place	Details	Officer concerned
01.07.2017 Sat	10.00 AM	Ramnad GH	Blood Donation Campaign – Rotary Club	AD (T&CP), Svg
	11.00 AM	Collectorate	Town and Country Planning Unapproved Layout Meeting	
	03.00 PM		Office Work	
02.07.2017 Sun		Camp Office	Office Work	
03.07.2017 Mon	10.00 AM	Ramanathapuram	Carrier Awareness Week Rally	AD (Emp)
		Collectorate	Law and Order Review	PA (G)
			Establishment / Disciplinary cases Review	HS (G)
			Aadhar review meeting	PA (G)
			eDistrict Project - review	eDM
	10.30 AM		Public Grievance redressal Meeting and Court cases and other issues	SDC (SSS) / All HODs
			G.O.50 Silt Removal Meeting	Concerned Officers
	12.00 Noon		Review of meeting minutes / Inspection notes/ Special Projects / DO letters	Concerned Officers
	03.00 PM		PDS Shop keepers review	DRO
	04.00 PM		Nodal Dy. Collectors Meeting	DRO
		SSS Tahsildars Review	DRO	
		Labour Officer Review Meeting	DRO	
04.30 PM		Drinking Water Supply Coordination Meeting	AD (Pt)	
05.00 PM		Nodal ADs Meeting	PD (RDDA)	
04.07.2017 Tue	10.00 AM		GH/PHC/PDS Inspection	JD(MS)/DD(HS)/DSO
	03.00 PM	Ramanathapuram GH	GHQH / EMRI / Siddha MOs Review	JD (MS) / DSMO / PA(D)
05.07.2017 Wed	10.00 AM		RD Works Inspection	EE (RD)
	02.30 PM	Collectorate	High risk referral review	JD(MS)/DD(HS)/PA(D)
	03.00 PM		Maternal death audit	JD(MS)/DD(HS)/PA(D)
	03.30 PM		Infant death audit	JD(MS)/DD(HS)/PA(D)
	04.00 PM		Health Review Meeting for Ramnad HUD	JD(MS)/DD(HS)/PA(D)
	05.00 PM		District Aids Advisory Committee Meeting	DPM (DAPCU)
06.07.2017 Thu	10.00 AM		IHHL Inspection	PD (RDDA)
	02.30 PM	Collectorate	High risk referral review	JD (MS)/DD(HS)/PA(D)
	03.00 PM		Maternal death Audit	JD (MS)/DD(HS)/PA(D)
	03.30 PM		Infant death Audit	JD (MS)/DD(HS)/PA(D)
	04.00 PM		Health Review meeting for Paramakudi HUD	JD (MS)/DD(HS)/PA(D)

07.07.2017 Fri	10.00 AM		Taluk Office Inspection	Nodal Officer
	11.00 AM	Collectorate	TAMCO Loan Mela 2017-18	DBC&MWO
	03.00 PM		High School HMs, Higher Secondary School HMs & Matriculation School HMs Review	CEO/ DEO,Rmd/Pmk
08.07.2017 Sat	10.00 AM		MGNREGS Works Inspection	PD (RDDA)
	03.00 PM	Collectorate	Office Work	
09.07.2017 Sun		Camp Office	Office Work	
10.07.2017 Mon	09.00 AM	Collectorate	Pending Court Cases and other issues discussion	PA (G)
	10.00 AM		Law and Order Review	PA (G)
	10.30 AM		Public Grievance Redressal Meeting	SDC (SSS)
			G.O.50 Silt Removal Meeting	Concerned Officers
	12.00 Noon		Grievance redressal – Personal Hearing	SDC (SSS)
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
			Aadhar review meeting	PA (G)
			eDistrict Project - review	eDM
			PDS Shop keepers review	DRO
	04.00 PM		Drinking Water Supply Coordination Meeting	AD (Pt)
05.00 PM		Communicable diseases Coordination Meeting	JD (MS)/DD(HS)/PA(D)	
		District Level Epidemic Control Committee Review	JD (MS)/DD(HS)/PA(D)	
		Nodal ADs Meeting	PD (RDDA)	
11.07.2017 Tue	10.00 AM	Collectorate	Survey / Registration – review	DRO
	11.30 AM		Head Quarter DTs /PAs/ Section Heads Review	DRO
	12.30 PM		Tahsildar Performance Review	DRO
	03.30 PM		Law and Order Review	DRO
			Forest Settlement Meeting	DFO
			Road Safety / Traffic Advisory Committee Meeting	DRO
			Sand – Co-ordination Committee Meeting	AD(Mines)
			Encroachment Eviction - Review	DRO
		Nodal Dy. Collectors Meeting	DRO	
12.07.2017 Wed	10.00 AM	Kamuthi	Kathanendhal Mass Contact Programme	SDC (SSS)
			RD Works Inspection	EE (RD)
	03.00 PM	Collectorate	DDAWO Review	DDAWO
03.30 PM		Excise Review	AC (Excise)	
13.07.2017 Thu	10.00 AM		Drinking Water Works Inspection /	AD (Pt)
			G.O.50 Water Bodies Inspection	AD(P) / RDO
	11.00 AM		MGNREGS / Social Audit High Level Committee Meeting	AD (Audit)
	03.00 PM	Collectorate	Global Investor Meeting	GM (DIC)
			NEEDS / TNEGP Interview	GM (DIC)
03.30 PM		Sports – Review	DSO	
04.00 PM		DLO Review (Librarian)	DLO	

14.07.2017 Fri	10.00 AM	Collectorate	Development – All Schemes Review MGNREGS Review SWACHH BHARAT URBAN (IHHL) Review Housing (Green house / IAY / SSS) Review Road (TNRRIIS/PMGSY/NABARD/SCPAR) Review MPLADS / MLACDS Scheme Review Energisation of Street Lights with Solar Energy Scheme Review THAI / CSIDS / RIS Scheme Review	PD (RDDA)
15.07.2017 Sat	10.00 AM		Dhanuskodi / Rameswaram Works Inspection	TO / Commr, Rms
	03.00 PM	Collectorate	Office Work	
16.07.2017 Sun		Camp Office	Office Work	
17.07.2017 Mon	09.00 AM	Collectorate	Pending Court Cases and other issues discussion	PA (D)
	10.00 AM		Law and Order Review	PA (G)
	10.30 AM		Establishment / Disciplinary cases Review	HS (D)
			Public Grievance redressal Meeting	SDC (SSS)
			G.O.50 Silt Removal Meeting	Concerned Officers
	12.00 Noon		Review of meeting minutes/Inspection notes/ DO letters	Concerned Officers
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
			Aadhar review meeting	PA (G)
	eDistrict Project - review	eDM		
	PDS Shop keepers review	DRO		
	05.00 PM	Drinking Water Supply Coordination Meeting	AD (Pt)	
	06.00 PM	Nodal ADs Meeting	PD (RDDA)	
18.07.2017 Tue	10.00 AM	Collectorate	BDO Office Inspection	PA (D)
	03.00 PM		All Deputy BDO Review	PD (RDDA)/AD(Pt)/ AD(At) / PA (D)
	04.00 PM		RDDA Review	PD (RDDA)
	04.30 PM		DLBC Meeting	LDM
19.07.2017 Wed	10.00 AM	Collectorate	WRO Works Inspection	EE (WRO)
	03.00 PM		Water Body Works Review meeting	EE (WRO)/ AD(Pt)
	03.30 PM		WRO – All Works Review	EE(WRO) /AD(Pt)
	04.00 PM		TWAD Works Review	EE (TWAD)/AD(Pt)
	04.30 PM		ICDS / Anganwadi workers review	PO (ICDS) / PA(NMP)
	05.00 PM		NMP Dy BDO review	PA (NMP)
20.07.2017 Thu	10.00 AM	Collectorate	TP Works Inspection	AD (TP)
			School Inspection	CEO
	11.00 AM		LF Audit High Level Committee Meeting	AD (Audit)
	03.00 PM		Food Safety Department Review	PA (D) / DO (FSD)
	04.00 PM		TP works Review	AD (TP)
	05.00 PM		Municipalities Review Meeting	All Commrs/PA(D)

21.07.2017 Fri	10.00 AM	Collectorate	Agriculture Production Committee Meeting	PA (Agri)
	11.00 AM		Water body works review	PA (Agri)
	11.30 AM		Farmers Grievance Day Meeting	PA (Agri)
	03.00 PM		ATMA – Review	PA(Agri)
	03.15 PM		Agri – All Schemes Review	JD (Agri)
	04.15 PM		TAWDEVA / Agri Engg review	PA (Agri)
	04.45 PM		Co – op Dept / RDCC review	JR(Co-op)/MD(RDCC)
	05.30 PM 06.30 PM		PACS review meeting Horticulture – All schemes Review	JR (Co-op) DD (Horti)
22.07.2017 Sat	10.00 AM	Collectorate	RD Works Inspection	EE (RD)
	03.00 PM		Office Work	
23.07.2017 Sun		Camp Office	Office Work	
24.07.2017 Mon	10.00 AM	Collectorate	Law and Order Review	PA (G)
	10.30 AM		Public Grievance Redressal Meeting	SDC(SSS)
	12.00 Noon		G.O.50 Silt Removal Meeting	Concerned Officers
			Grievance redressal – Personal Hearing	SDC(SSS)
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
			Aadhar review meeting	PA(G)
	05.00 PM		eDistrict Project - review	eDM
			PDS Shop keepers review	DRO
05.30 PM	Drinking Water Supply Coordination Meeting	AD (Pt)		
25.07.2017 Tue	09.00 AM	Collectorate	Conservancy work and Office Inspection	
	10.00 AM		GH / PHCs / PDS Inspection	JD(MS) /DD(HS)
	03.00 PM		Fisheries Dept. Review Meeting	DD (F)
	03.30 PM		AH / Aavin / Dairy review	PA (Agri)
04.00 PM	Review of Social Welfare	DSWO		
26.07.2017 Wed	10.00 AM	Collectorate	Agri / Allied Departments inspection	PA (Agri)
	03.00 PM		Highways Field Inspection	DE (HW) (C&M)
			Highways Work Review	DE HW)(C&M)/PA(D)
04.00 PM	TNHB / TNSCB Review	EE (TNHB) / EE (TNSCB)/PA(G)		
27.07.2017 Thu	10.00 AM	Rameswaram	Dr. A.B.J. Abdul Kalam Memorial Day Function	
	03.00 PM		Tourism / HR & CE Review	PA (D)
28.07.2017 Fri	10.00 AM	Collectorate	Hostel Inspection & RD Works Inspection	DBCWO/ DADWO/ EE (RD)
	03.00 PM		Review of BC & MBC Hostel Wardens	DBC&MWO
	03.30 PM		Review of AD Hostel Wardens	DADWO

	04.00 PM		DBCWO/DADWO/TAHDCO–works Review	DADWO/DBCWO/EE(TAHDCO)
	04.30 PM		Review of All land related issues & LAOP cases with DADWO/DBCWO	DADWO / DBCW & MWO
	05.00 PM		DADWO/DBC&MWO/TAHDCO all schemes review	DBCWO/DADWO
29.07.2017 Sat	10.00 AM		MGNREGS Works Inspection	PD (RDDA)
	03.00 PM	Collectorate	Office Work	
29.07.2017 Sun		Camp Office	Office Work	
30.07.2017 Mon	10.00 AM	Collectorate	Law and Order Review	PA (G)
	10.30 AM		Public Grievance Redressal Meeting	SDC(SSS)
			G.O.50 Silt Removal Meeting	Concerned Officers
	12.00 Noon		Grievance redressal – Personal Hearing	SDC(SSS)
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
			Aadhar review meeting	PA(G)
			eDistrict Project - review	eDM
			PDS Shop keepers review	DRO
			Freedom Fighters Grievance Day Meeting	DRO / PA (G)
	05.00 PM		Drinking Water Supply Coordination Meeting	AD (Pt)
	05.30 PM		Communicable diseases Coordination Meeting	JD (MS)/DD(HS)
			District Level Epidemic Control Committee Review	JD (MS)/DD(HS)
			Nodal ADs Meeting	PD(DRDA)
31.07.2017 Tue	10.00 AM		PVP / TNSLRM field inspection	DPM(PVP) / PO(MT)
	03.00 PM	Collectorate	PO (MT) / PVP Review	PO(MT)/DPM(PVP)
	03.30 PM		Review of TAHDCO	DM (TAHDCO)
	04.00 PM		Performance review of Co-op Department	PA(Agri) / JR(Co-op)
	05.00 PM		Half Yearly Consumer Day Meeting	DSO

Collector,
Ramanathapuram

To : All Concerned