

**Tentative Tour Program of Dr.S.Natarajan, I.A.S., Collector, Ramanathapuram
for the month of December 2017**

Date & Day	Time	Place	Details	Officer concerned
01.12.2017 Fri	09.45 AM	Aranmanai	World Aids Day Procession	DPM (TNACS)
	10.00 AM	Ramnad GH	Blood donation Camp	EE (WRO)
	10.30 AM	JD (MS) Office, Ramnad	World Aids Day function	DPM (TNACS)
	03.00 PM	Collectorate	Water Body Works Review meeting	EE (WRO)/ AD(Pt)
	04.00 PM		TWAD Works Review	EE (TWAD)/AD(Pt)
02.12.2017 Sat			Govt. Holiday (Milad-un-Nabi)	
03.12.2017 Sun		Camp Office	Office Work	
04.12.2017 Mon	10.00 AM	Collectorate	Law and Order Review	PA (G)
			Establishment / Disciplinary cases Review	HS (G)
			Aadhar review meeting	PA (G)
			eDistrict Project - review	eDM
	10.30 AM		Election Awareness Meeting	ST (E)
			Public Grievance redressal Meeting and Court cases and other issues	SDC (SSS) / All HODs
			G.O.50 Silt Removal Meeting	Concerned Officers
			North East Monsoon Preparedness Meeting	PA (G)
	12.00 Noon		Review of meeting minutes / Inspection notes/ Special Projects / DO letters	Concerned Officers
	03.00 PM		PDS Shop keepers review	DRO
	03.30 PM		Petrol Bunk Owners Meeting	DSO
	04.00 PM		Election Quiz Competition	ST (E)
			Nodal Dy. Collectors Meeting	DRO
SSS Tahsildars Review		DRO		
Labour Officer Review Meeting		DRO		
04.30 PM		Drinking Water Supply Coordination Meeting	AD (Pt)	
05.00 PM	Nodal ADs Meeting	PD (RDDA)		
05.12.2017 Tue	10.00 AM	Collectorate	Animal Husbandry Field Inspection	JD (AH)
	02.00 PM		All HMs Review	PA(D) / CEO / DEO, Rmd / Pmk/
	03.00 PM		World Soil Health Day	PA(Agri)
	04.00 PM		All BT Teachers Review	
			All PG Teachers Review	
05.00 PM	AH / Aavin / Dairy review	PA (Agri)		

06.12.2017 Wed	10.00 AM	Collectorate	Development – All Schemes Review MGNREGS Review SWACHH BHARAT URBAN (IHHL) Review Housing (Green house / IAY / SSS) Review Road (TNRRIS/PMGSY/NABARD/SCPAR) Review MPLADS / MLACDS Scheme Review Energisation of Street Lights with Solar Energy Scheme Review THAI / CSIDS / RIS Scheme Review	PD (RDDA)
07.12.2017 Thu	09.00 AM 10.00 AM 10.30 AM 03.00 PM 04.30 PM	Camp Office Collectorate	Flag Day Collection Co-operative Society Inspection PMEGP NEEDS Interview Review of Social Welfare Flag Day Celebration	AD (Ex-Ser) PA(Agri) / JR(Co-op) GM (DIC) DSWO AD (Ex-Ser)
08.12.2017 Fri	10.00 AM 02.30 PM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.00 PM 05.30 PM	Collectorate	Taluk Office Inspection High risk referral review Maternal death audit Infant death audit Health Review Meeting for Ramnad HUD Quality Assurance Committee Meeting District Aids Advisory Committee Meeting DLC Meeting for Shrimp Farm – Registration / Renewal	Nodal Officer JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) JD(MS)/DD(HS)/PA(D) DPM (DAPCU) DD (F)
09.12.2017 Sat	10.00 AM 03.00 PM	 Collectorate	Dhanuskodi / Rameswaram Works Inspection Office Work	TO / Commr, Rms
10.12.2017 Sun		Camp Office	Office Work	
11.12.2017 Mon	09.00 AM 10.00 AM 10.30 AM 12.00 Noon 03.00 PM 04.00 PM 05.00 PM	Collectorate	Pending Court Cases and other issues discussion Law and Order Review Public Grievance Redressal Meeting G.O.50 Silt Removal Meeting Grievance redressal – Personal Hearing Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review Drinking Water Supply Coordination Meeting Communicable diseases Coordination Meeting	PA (G) PA (G) SDC (SSS) Concerned Officers SDC (SSS) DRO PA (G) eDM DRO AD (Pt) JD (MS)/DD(HS)/PA(D)

			District Level Epidemic Control Committee Review Nodal ADs Meeting	JD (MS)/DD(HS)/PA(D) PD (RDDA)
12.12.2017 Tue	10.00 AM 11.30 AM 12.30 PM 03.00 PM 03.30 PM	Collectorate	Survey / Registration – review Head Quarter DTs /PAs/ Section Heads Review Tahsildar Performance Review Coastal Security Co-ordination Meeting Law and Order Review Crisis Meeting Forest Settlement Meeting Road Safety / Traffic Advisory Committee Meeting Sand – Co-ordination Committee Meeting Encroachment Eviction - Review Nodal Dy. Collectors Meeting	DRO DRO DRO DRO DRO DRO DRO DRO DRO AD(Mines) DRO DRO
13.12.2017 Wed	10.00 AM 03.00 PM 03.30 PM 04.00 PM	Kamuthi Collectorate	Kodangipatti Mass Contact Programme RD Works Inspection DDAWO Review Excise Review District Committee – Guidance Value Approval	SDC (SSS) EE (RD) DDAWO AC (Excise) DR
14.12.2017 Thu	10.00 AM 02.30 PM 03.00 PM 03.30 PM 04.00 PM	Collectorate	School Inspection High risk referral review Maternal death Audit Infant death Audit Health Review meeting for Paramakudi HUD	CEO JD (MS)/DD(HS)/PA(D) JD (MS)/DD(HS)/PA(D) JD (MS)/DD(HS)/PA(D) JD (MS)/DD(HS)/PA(D)
15.12.2017 Fri	10.00 AM 11.00 AM 11.30 AM 03.00 PM 03.30 PM 04.00 PM 04.15 PM 04.45 PM 05.30 PM 06.30 PM	Collectorate	Agriculture Production Committee Meeting Water body works review Farmers Grievance Day Meeting Irrigation Management Training ATMA – Review Agri – All Schemes Review TAWDEVA / Agri Engg review Co – op Dept / RDCC review PACS review meeting Horticulture – All schemes Review	PA (Agri) PA (Agri) PA (Agri) PA (Agri) / EE (WRO) PA(Agri) JD (Agri) PA (Agri) JR(Co-op)/MD(RDCC) JR (Co-op) DD (Horti)
16.12.2017 Sat	10.00 AM 03.00 PM	Collectorate	RD Works Inspection Office Work	EE (RD)
17.12.2017 Sun		Camp Office	Office Work	
18.12.2017 Mon	09.00 AM 10.00 AM	Collectorate	Pending Court Cases and other issues discussion Law and Order Review Establishment / Disciplinary cases Review	PA (D) PA (G) HS (D)

	10.30 AM		Public Grievance redressal Meeting G.O.50 Silt Removal Meeting	SDC (SSS) Concerned Officers
	12.00 Noon 03.00 PM 05.00 PM 06.00 PM		Review of meeting minutes/Inspection notes/DO Ir.s Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review Freedom Fighters Grievance day Meeting Drinking Water Supply Coordination Meeting Nodal ADs Meeting	Concerned Officers DRO PA (G) eDM DRO DRO / PA (G) AD (Pt) PD (RDDA)
19.12.2017 Tue	10.00 AM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.30 PM	Collectorate	School Inspection Sports – Review Tourism / HR & CE Review Vigilance Committee Meeting DLO Review (Librarian) DLBC Meeting	CEO DSO PA (D) ICO DLO LDM
20.12.2017 Wed	10.00 AM 03.00 PM 03.30 PM 04.30 pm	Collectorate	ICDS / Anganwadi Centre Inspection ICDS / Anganwadi workers review NMP Dy BDO review Selection of erstwhile prohibition offenders for granting of rehabilitation for year of 2017-18	PO (ICDS) / PA(NMP) PO (ICDS) / PA(NMP) PA (NMP) AC (Ex)
21.12.2017 Thu	10.00 AM 03.00 PM	Ramnad GH	GH/PHC/PDS Inspection GHQH / EMRI / Siddha MOs Review	JD(MS)/DD(HS)/DSO JD(MS)/DSMO/PA(D)
22.12.2017 Fri	10.00 AM 03.00 PM 03.30 PM 04.00 PM 04.30 PM 05.00 PM	Collectorate	Hostel Inspection & RD Works Inspection Review of BC & MBC Hostel Wardens Review of AD Hostel Wardens DBCWO/DADWO/TAHDCO–works Review Review of All land related issues & LAOP cases with DADWO/DBCWO DADWO/DBC&MWO/TAHDCO all schemes review	DBCWO/ DADWO/ EE (RD) DBC&MWO DADWO DADWO/DBCWO/ EE(TAHDCO) DADWO / DBCW & MWO DBCWO/DADWO
23.12.2017 Sat	10.00 AM 03.00 PM	Collectorate	Dhanuskodi / Rameswaram Works Inspection Office Work	TO / Commr, Rms
24.12.2017 Sun	03.00 PM	Collectorate	Office Work	
25.12.2017 Mon			Govt. Holiday (Christmas)	
26.12.2017 Tue	10.00 AM 03.00 PM	Collectorate	TP Works Inspection TP works Review	AD (TP) AD (TP)

	03.30 PM		Food Safety Department Review Prohibition of Manufacture, Store, Distribution or Sale of Gutkha and Panmasala District Level Food Safety Steering Committee Meeting District Level Adulteration of Curtail Milk Committee Meeting	PA (D) / DO (FSD)
	04.30 PM		Municipalities Review Meeting	All Commrs/PA(D)
27.12.2017 Wed	10.00 AM	Collectorate	School Inspection	CEO
	03.30 PM		Review of AEEOs	DEEO
	04.00 PM		School Education Review	CEO / DEEO
	04.30 PM		SSA Review	CEO (SSA)
28.12.2017 Thu	10.00 AM	Collectorate	BDO Office Inspection	PA (D)
	03.00 PM		All Deputy BDO Review	PD (RDDA)/AD(Pt)/ AD(At) / PA (D)
	04.00 PM		RDDA Review	PD (RDDA)
	05.00 PM		Consumer Protection Half Yearly Meeting	DSO
29.12.2017 Fri	10.00 AM	Collectorate	Highways Field Inspection	DE (HW) (C&M)
	03.00 PM		Highways Work Review	DE HW)(C&M)/PA(D)
	04.00 PM		TNHB / TNSCB Review	EE (TNHB) / EE (TNSCB)/PA(G)
	04.30 PM		Flagship Schemes of Micro Irrigation, PMFBY, MSDA & Collective Farming	JD (Agri) / PA (Agri)
30.12.2017 Sat	10.00 AM	Collectorate	RD Works Inspection	EE (RD)
	03.00 PM		Office Work	
31.12.2017 Sun		Camp Office	Office Work	

To : All Concerned

Collector,
Ramanathapuram